



St. Luke's CE Primary School Behaviour and Expectation Policy 2020 Covid-19

We are looking forward to warmly welcoming pupils and parents back to St. Luke's CE Primary on 3rd September. We aim to maintain a secure, caring and stimulating environment for all our pupils. To make our school environment as safe as possible during this period, the government have requested that schools devise a temporary set of behaviour expectations for pupils, parents and staff to adhere to. Please follow these procedures as set out below.

Arrivals, Departures and Moving round the school

- Children will enter school as year group bubbles through their designated entrances – these times are staggered. Details have been shared with parents.
- Parents will not be allowed to come into school and children will enter individually. They will leave one at a time when their parent has come to collect them, again keeping their distance using the markers on the floors as a guide.
- Parents should avoid collecting pupils other than at designated times and from the allocated exits. Where this is unavoidable in emergencies, parents must contact school to let them know the exact time they will be collecting the child. An adult from the child class will escort them to the front entrance to be collected by the parent.
- Movement around the school will be limited. When the children leave their class bubble to go outside for break, lunch or outdoor learning, they will follow an adult from their bubble on their designated route.

School Attendance

- It is important that children return to school in September for their educational progress, for their wellbeing, and for their wider development. **School attendance will again be mandatory from the beginning of the new academic year.** For parents and carers of children of compulsory school age, this means that the legal duty on you as a parent to send your child to school regularly will apply from September 2020.

- A small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves, or because they are a close contact of someone who has coronavirus (COVID-19). Where children are not able to attend school as parents are following clinical and/or public health advice, the absence will not be penalised.
- Some families will want to take a holiday over the summer period, which may involve travelling abroad. As ever, parents should plan their holidays within school holidays and avoid seeking permission to take their children out of school during term time.

First Aid

- Qualified First-Aiders and a Designated Safeguarding Leader will be on site at all times. First-aiders will wear PPE when administering first-aid.
- If a child has received First Aid we will send a slip home with the child (as we usually do) and their parent will be informed via phone call during the day.
- If a child is ill, they will be kept in supervised isolation until collected by their parent.
- We will not administer non-prescribed medication. Prescribed medication that is to be taken more than 3 times per day will be administered in the child's class bubble. Paperwork will be completed in the front porch, outside the main office, in the usual manner but medicine will be taken to the group to be administered. Parents will collect the medicine from class at the end of the school day.

Equipment and Uniform

- It is recommended that pupils limit the amount of equipment they bring into school. Children will only be allowed to bring the St. Luke's school book bag (which can be purchased from the uniform suppliers), a labelled water bottle, a fruit snack for KS2, lunch box and coat.
- We will be returning to the usual uniform policy in the Autumn Term. Uniforms do not need to be cleaned any more often than usual, or in any different way to normal due to coronavirus (COVID-19). Although, they do need to be cleaned on a regular basis as usual. However, on your child's PE days, instead of coming into school wearing school uniform they will need to wear their outdoor PE kit and their trainers. Please ensure your child has a black or blue plain tracksuit, PE t-shirt, PE shorts, pumps and trainers. We will tell you which days your child has PE in September.

Handwashing and Hygiene

- Children will be expected to follow all handwashing and hygiene routines while in school. Children will wash hands/use antibacterial gel upon arrival at school, before and after eating and at regular intervals during the day. We ask children to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school. Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used (see below).

Toilets

- Children will be encouraged to use the toilets one at a time and an adult will take them to their allocated toilets. When a child has finished in the toilet they must wash their hands.

Break and Lunch times

- Children will have a designated place to play during break and lunch times. They will have their own equipment that will be cleaned after use. Children must stay in their designated area at all times.
- Lunchtimes and breaktimes will be staggered for year group bubbles.

Rewards

- Our behaviour system 'Stay on Green' will continue to be used in the bubbles. Teachers and Teaching Assistants welcome opportunities to praise individuals for good work, attitude or good behaviour, and show recognition, if these are brought to their attention. Above all praise and encouragement should be used as much as possible. Walking through school to show their work to the Headteacher or other adult for acknowledgement and praise during this time will not be permitted. Instead, each bubble will hold a mini-celebration assembly each week to acknowledge and celebrate positive attitudes and behaviour.
- If they receive a red or a yellow they will be sent to the other class in their year group bubble or given time out in their own classroom. If they repeat the red behaviour, parents will be contacted and asked to collect their child. If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, remaining in their bubble or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people. The following sanctions and disciplinary procedures could be used:
Referral to Senior Leadership Team and Parents/Carers called to collect child from school immediately.

Fixed term Exclusion Permanent Exclusion Positive Handling & Restraint

- There can be times when a pupil's behaviour requires staff physical support to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged. This can require the use of physical interventions. At St Luke's we use Team teach to do this. In the case of a child being at risk, putting others at risk or damaging property the child's parents or carers will be called and asked to pick up their child immediately. Where a child may need very close contact it is imperative that parents know that the use of PPE where appropriate WILL be used to help avoid cross contamination or any potential virus spread.

Pupils working from home

- If interacting with other pupils or staff online, students should always be kind and respectful to each other and respectful to staff. Students should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously and could result in a further action being taken. This is also the case of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

Parental Behaviour Principles

- There are different expectations for parents during this period. There is a need to respond differently in order to maintain the safety of all. At times, the procedures may appear to be strict but we are doing this to protect your child, our staff and ultimately you the parent.
- Parents must meet our expectations for **respectful behaviour** on the school site, including social distancing expectations. Any deliberate infringement of the rules set out by the school that may endanger the safety of another person will result in the parent being immediately barred from entering the school site.
- Do not come to school if you or any members of your family have coronavirus symptoms – inform school of this immediately
- Follow any altered routines for arrival or departure as stated.
- Only one adult to bring/collect their child/ren to school – inform school if the adult is not known to school staff and use the provided password.
- Please do not enter the school building
- Communicate with school by telephone 01706 369443 or by email office@stlukesceprimary.co.uk
- Support school with these new temporary procedures

Your continued support is vital, and much appreciated at this critical time.